



संचालनालय (शिक्षण) तथा अधिष्ठाता (पशुवैद्यक व पशुविज्ञान विद्या शाखा) यांचे कार्यालय
DIRECTORATE (INSTRUCTIONS) & OFFICE OF THE DEAN, FACULTY OF VETERINARY & ANIMAL SCIENCES

महाराष्ट्र पशु व मत्स्य विज्ञान विद्यापीठ,

फुटाळा तलाव मार्ग, नागपूर - ४४० ००१

MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY,

Futala Lake Road, Nagpur - 440 001.

Ph. (O): + 91712-2514669 Website: www.mafsu.in email : deanvet@mafsu.in

डॉ. शि. वि. उपाध्ये, एम.व्ही.एससी., पीएच.डी., एफआयएसव्हीएस
संचालक (शिक्षण) व अधिष्ठाता (पशुवैद्यक व पशुविज्ञान विद्या शाखा)

Dr. S. V. Upadhye, M.V.Sc., Ph.D., FISVS

Director (Instructions) & Dean (Faculty of Veterinary & Animal Sciences)

No. MAFSU/DV/F.No.135 /418 /2022

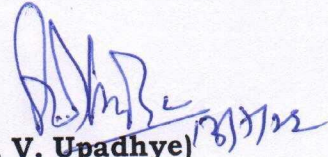
Date: 13 /07/2022

Subject: Approval to the MAFSU Academic Regulations regarding Promotion of Integrity and Prevention of Plagiarism.....

Ref'nce: No. MAFSU/88th E.C. Meeting/410/2022, Dtd. 29.06.2022
(Resolution No. 54/2022)

The Hon'ble Executive Council, MAFSU in its 88th meeting held on May 18th, 2022 vide resolution no. 54/2022 accorded its approval to the MAFSU Academic Regulations regarding Promotion of Integrity and Prevention of Plagiarism (Annexure III).

Encl.: As above


(S. V. Upadhye)

Copy for information & further needful to:

1. The Dean - Dairy Technology / Fisheries, MAFSU, Nagpur
2. The Associate Deans - Veterinary / Dairy Technology / Fishery Science - Colleges / Institute
Mumbai / Nagpur / Parbhani / Udgir / Shirwal / Akola / Warud
3. The Registrar, MAFSU, Nagpur
4. The Controller of Examination, MAFSU, Nagpur

Copy for information to:

1. The Private Secretary to Hon'ble Vice-Chancellor, MAFSU, Nagpur
2. The Technical Officer (Meetings), MAFSU, Nagpur.



MAHARASHTRA ANIMAL & FISHERY SCIENCES UNIVERSITY
FUTALA LAKE ROAD, NAGPUR-440 001

Phone: 0712-2511784/85; Fax: 0712-2511273
Email: registrar@mafsu@yahoo.com

No. MAFSU/88th E.C. Meeting/ 410 /2022
Nagpur, dated - 29 / 06 /2022

To, Dr. S.V. Upadhye
DI & Dean, Faculty of Veterinary Science &
Director of Research
Maharashtra Animal & Fishery Sciences
University, Futala Lake Road, Nagpur-1

Hon'ble Executive Council Members of Maharashtra Animal & Fishery Sciences
University, Nagpur (All)

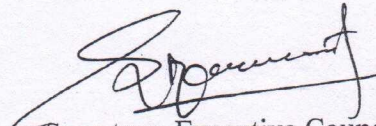
Subject: - Proceedings of 88th Executive Council Meeting held on 18th May 2022

Sir/Madam,

The proceedings of 88th Executive Council Meeting of Maharashtra Animal and Fishery Sciences University, Nagpur held on 18th May 2022 through hybrid mode are enclosed herewith for kind perusal please. Suggestions/remarks, if any may kindly be communicated to the University within 10 days, for consideration during confirmation of minutes in the next meeting.

Encl: Proceedings of the Meeting.




Secretary, Executive Council
& Registrar
Maharashtra Animal & Fishery
Sciences University, Nagpur

Copy to:

Private Secretary to Vice Chancellor, for information of Hon'ble Vice Chancellor, MAFSU, Nagpur

Copy for information and necessary action on the decisions of the concerned subjects, of the proceedings, if any

- 1) The Director of Research, MAFSU, Nagpur
- 2) The University Engineer, MAFSU, Nagpur
- 3) The Comptroller, MAFSU, Nagpur
- 4) Controller of Examinations, MAFSU, Nagpur
- 5) Deputy Registrar (Academic), MAFSU, Nagpur
- 6) Deputy Registrar (Establishment), MAFSU, Nagpur

Directorate (instructions) &
Office Of Dean, Faculty Of

Vety. Sci. MAFSU, NAGPUR-01

INWARD/OUTWARD No. 454, DATE 7-7-22

For V.A. regarding
agenda pertaining to
T.D.
Ind. S. J.

Subject No 54 /2022

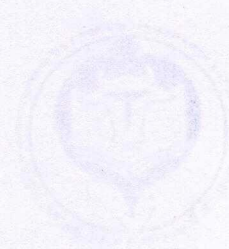
Approval to the MAFSU Academic Regulations regarding Promotion of Integrity and Prevention of Plagiarism.

Resolution No 54 /2022

The Executive Council accords its approval to the MAFSU Academic Regulations regarding Promotion of Integrity and Prevention of Plagiarism (Annexure III) (Action: DI & Dean, Vet).



[Signature]
Secretary, Executive Council
Ministry of Agriculture, Fisheries
and Forestry
Sri Lanka



DRAFT REGULATION – 2022 regarding Promotion of Academic Integrity and Prevention of Plagiarism at Maharashtra Animal and Fishery Sciences University, Nagpur

Preamble:

Whereas, UGC, as per UGC act 1956, is mandated to coordinate and determine the standards of higher education.

And whereas the UGC vide its Notification F.No. 1-18/2010 (CPP-II) dated 23rd July, 2018 has framed 'University Grants Commission' (Provision of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.

And whereas, assessment of Teaching, Research and Extension education work done leading to the partial fulfillment for the award of diplomas and or degrees at Bachelor's, Master's and Doctoral level or at research level, by a student or a faculty or a researcher or any technical staff, in the form of Thesis, Dissertation, Publications, Books, Chapters in Book and any other similar works, reflects the extent to which elements of academic integrity and originality are observed in various relevant processes adopted by the constituent Colleges/Institute/Units of the University viz. Farms, Sub-centres, WRTC, KVK, TVCC, ILFC etc.

And whereas, **Maharashtra Animal and Fishery Sciences University** act 1998 is also mandated to coordinate and determine the standards of Higher Education.

Therefore, in exercise of power conferred by clause 30(i), (vii) and 27(xii) of the **Maharashtra Animal and Fishery Sciences University Act 1998** hereby makes the following regulations.

1. Short title, application and commencement –

- a) These regulations shall be called as: "Promotion of Academic Integrity and Prevention of Plagiarism regulation 2022" of **Maharashtra Animal and Fishery Sciences University, Nagpur**. With the implementation of these Regulations, the earlier Regulations framed for the purpose shall cease to be operational.
- b) They shall apply to the students, faculty, researchers and technical staff of all Colleges/Institute/Units in the University.
- c) These regulations shall come into force from the date of their notification issued by the University.

2. Definitions –

- In these regulations, unless the context otherwise requires—
- a) "Academic Integrity" is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property;
 - b) "Author" includes a student or a faculty or a researcher or technical staff who claims to be the creator of the work under consideration;
 - c) "Colleges/Institute/Units Academic Integrity Panel"(CAIP) means the body constituted at the College level to investigate allegations of plagiarism;
 - d) "Common Knowledge" means a well known fact, quote, figure or information that is known to most of the people;
 - e) "Constituent Colleges" means colleges or Institutes or Centre recognized by the University under section First Schedule, section 62(b) of the MAFSU Act, 1998 or an



affiliating College/Institute/Unit of the University;

- f) "Degree" or "Diploma" or "Certificate" means any such "Degree" or "Diploma" or "Certificate" specified by the University;
- g) "Faculty" means to a person who is teaching and/or guiding students enrolled in any capacity whatsoever i.e. regular, ad-hoc, guest, temporary, visiting etc;
- h) "Higher Educational Institution (HEI)" means a university recognized under section 2(f) of the UGC Act, 1956 or an institution deemed to be university under section 3 of the UGC Act, 1956 or an affiliating college/institution or a constituent unit of a university;
- i) "Information" includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer generated microfiche;
- j) "Notification" means a notification published by the University;
- k) "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own;
- l) "Programme" means a programme of study leading to the award of a , Degree at Masters, Doctoral and Research level;
- m) "Researcher" means to a person conducting academic / scientific research;
- n) "Script" includes research paper, thesis, dissertation, chapters in books, full-fledged books and any other similar work, submitted for assessment / opinion leading to the award of Masters, Doctoral and Research level Degrees or publication in print or electronic media by students or faculty or researcher or technical staff ; however, this shall exclude assignments / term papers / project reports / course work / essays and answer scripts / training reports etc.;
- o) "Source" means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000;
- p) "Student" means a person duly admitted and pursuing a programme of study including a research programme in any mode of study (full time or part-time or distance mode);
- q) "Technical Staff" means all non-teaching staff discharging duties of technical nature other than rank of academic officers working in University/College/Institute/Units in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.;
- r) "University Academic Integrity Panel" (UAIP) mean the body constituted at University level to consider recommendations of the college academic integrity panel and to take appropriate decisions in respect of allegations of plagiarism and decide on penalties to be imposed and without prejudice in exceptional cases, it shall investigate allegations of plagiarism at the University level;
- s) "University" means the Maharashtra Animal and Fishery Sciences University, Nagpur;
- t) "Year" means the academic session in which a proven offence has been committed.



Words and expressions used and not defined in these regulations but defined in the University Grants Commission Act, 1956 shall have the meanings respectively.

3. Objectives:

To create awareness about responsible conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among student, faculty, researcher and technical staff.

To establish institutional mechanism through education and training to facilitate responsible conduct of research, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.

To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, researcher or technical staff committing the act of plagiarism.

4. Duties of College /Institute/Units

Every College /Institute/Units should establish the mechanism as prescribed in these regulations, to enhance awareness about responsible conduct of research and academic activities, to promote academic integrity and to prevent plagiarism.

5. Awareness Programs and Trainings:

(a) College /Institute/Units shall instruct students, faculty, researcher and technical staff about proper attribution, seeking permission of the author wherever necessary, acknowledgement of source compatible with the needs and specificities of disciplines and in accordance with rules, international conventions and regulations governing the source.

(b) College / Institute /Units shall conduct sensitization seminars/ awareness programs every semester on responsible conduct of research, thesis, dissertation, promotion of academic integrity and ethics in education for students, faculty, researcher and technical staff.

(c) College / Institute /Units / Centre shall:

I. Include the cardinal principles of academic integrity in the curricula of Diploma/ Bachelors/Masters/ Doctoral degree etc. as a awareness programme

II. Include elements of responsible conduct of research and publication ethics as a compulsory course work / module for Masters/ Research Scholars

III. Include elements of responsible conduct of research and publication ethics in Trainings/ Orientation and Refresher Courses etc. organized for faculty and staff members of the College /Institute/Units.

IV. Train student, faculty, researcher and staff for using plagiarism detection tools and reference management tools.

V. Establish facility equipped with modern technologies for detection of plagiarism.

VI. Encourage student, faculty, researcher and technical staff to register on international researcher's Registry systems.



6. Curbing Plagiarism

- a. College/Institute/Units of University shall declare and implement the technology based mechanism using appropriate software so as to ensure that documents such as thesis, dissertation, publications or any other such documents are free of plagiarism at the time of their submission.
- b. The mechanism as defined at (a) above shall be made accessible to all engaged in academic and research work including student, faculty, researcher and technical staff etc.
- c. Every student submitting a thesis, dissertation, or any other such documents to the College/Institute/Units shall submit an undertaking (Annexure-I) indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
- d. The undertaking shall include the fact that the document has been duly checked through a Plagiarism detection tool approved by the University.
- e. University shall develop a policy on plagiarism and get it approved by its relevant statutory bodies/authorities. The approved policy shall be placed on the homepage of the University website.
- f. Each supervisor shall submit a system generated report certified by student and advisor indicating that the work done by the researcher under him / her is plagiarism free.
- g. Student shall submit Mirror Image of thesis in pdf format, (Computerized digital copy) Guide / advisor should ensure the soft copy is to be submitted as desired by University.
- h. University shall submit the soft copies of all Masters / Doctoral Research program's dissertations and thesis within a month after the result notification for hosting in the digital Repository under the "Institutional Repository i.e. **"KRISHIKOSH"** of ICAR with one year embargo period.
- i. University shall provide a link of Institutional Repository **"KRISHIKOSH"** on University website.

7. Similarity checks for exclusion from Plagiarism

A) The similarity checks for plagiarism shall exclude the following:

- 1) All quoted work either falling under public domain or reproduced with all necessary permission and/or attribution etc.
- 2) All references, bibliography, table of content, preface and acknowledgements etc.
- 3) All generic terms, laws, standard symbols and standards equations etc.

B) Plagiarism shall include:

The research work carried out by the student, faculty, researcher and staff shall be based



on original ideas, which shall include **Introduction, hypothesis, observations, results and discussion, Summary and conclusions, recommendations, English Abstract** and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

8. Levels of Plagiarism

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities up to 10% - Minor similarities, no penalty
- ii. Level 1: Similarities above 10% to 40%
- iii. Level 2: Similarities above 40% to 60%
- iv. Level 3: Similarities above 60%

9. Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the College Academic Integrity Panel (CAIP). Upon receipt of such a complaint or allegation the CAIP shall investigate the matter within 21 day and submit its recommendations to the Academic Integrity Panel (UAIP) of the University.

The authorities of College/Institute/Unit can also take *suomotu notice* of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the College/Institute/Unit on the basis of findings of an examiner. All such cases will be investigated by the University Academic Integrity Panel (UAIP).

10. College/Institute/Unit Academic Integrity Panel (CAIP)

- i. All **College/Institute/Unit** in University shall notify a CAIP whose composition shall be as given below:

- a) Chairman - Head of the Institute
- b) Member - Senior academician from outside the department, to be nominated by the Dean of the Faculty.
- c) Member - College Librarian /A person well versed with anti plagiarism tools, to be nominated by the - Head of the Institute
- d) Member Secretary- Head of the concerned department

The tenure of the members in respect of points 'b' 'c' and 'd' shall be three years. The quorum for the meetings shall be 3 out of 4 members (including Chairman).

- ii. The CAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and technical staff.
- iii. The CAIP shall have the power to assess the level of plagiarism and recommend penalty (ies) accordingly.
- iv. The CAIP after investigation shall submit its report with the recommendation and penalties to be imposed to the UAIP within a period of 21 days from the date of receipt of complaint



/ initiation of the proceedings.

11. University Academic Integrity Panel (UAIP)

- i. University shall notify a UAIP whose composition shall be as given below:
 - a) Chairman – Director of Instructions.
 - b) Member – Director of Research
 - c) Member –The Head of Institute to be nominated by Vice Chancellor from outside the University
 - d) Member- Dean of the concerned Faculty/ Associate Dean to be nominated by Vice Chancellor
 - e) Member –Senior Academician of the concerned faculty, to be nominated by the Vice Chancellor.
 - f) Member Secretary – University Librarian /A person well versed with anti-plagiarism tools, to be nominated by the Vice Chancellor.

The Chairman of CAIP and UAIP shall not be the same. The tenure of the Committee members including Chairman shall be three years. The quorum for the meetings shall be 5 out of 6 members (including Chairman).

- ii. The UAIP may consider the recommendations of CAIP.
- iii. The UAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations if so desired.
- iv. The UAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and technical staff of University.
- v. The UAIP shall have the power to review the recommendations of CAIP including penalties with due justification.
- vi. The UAIP shall send the report after investigation and the recommendation on penalties to be imposed to the Registrar within a period of 21 days from the date of receipt of recommendation of CAIP/ complaint / initiation of the proceedings under intimation to Vice chancellor.
- vii. The Registrar shall provide a copy of the inquiry report to the person(s) against whom inquiry is conducted and shall initiate the action to be taken.

12. Penalties

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of Masters, Doctoral and Researcher, Faculty & Technical staff of the **College/Institute/Unit/Centre** only after academic misconduct on the part of the individual has been established without doubt, The person aggrieved by the decision of UAIP may prefer an appeal to the Vice- chancellor within 15 days after receipt of penalty report and the decision of appellate authority i.e. Vice-chancellor shall be final and binding on him/her. However an individual in question shall be provided enough opportunity to defend him or herself in a fair and transparent manner.

Penalties in case of plagiarism in submission of thesis and dissertations

University Academic Integrity Panel (UAIP) of the University shall impose penalty considering the severity of the Plagiarism.



I. **Level 0: Similarities up to 10% - Minor Similarities, no penalty.**

II. **Level 1: Similarities above 10% to 40% - Such Person/student shall be asked to submit a revised script within a specified period not exceeding 6 months.**

III. **Level 2: Similarities above 40% to 60% - Such Person/student**

- i) Shall be debarred from submitting a revised script for a period of one year.
- ii) Shall be denied a right to one annual increment.
- iii) Shall not be allowed to be a supervisor to any Master's, Ph.D. Student/scholar for a period of three years.

IV. **Level 3: Similarities above 60% -**

- i) Such Person/student registration for that programme shall be cancelled.
- ii) Shall be denied a right to two successive annual increments.
- iii) Shall not be allowed to be a supervisor to any Master's, Ph.D. Student/scholar for a period of five years.

Note 1: Penalty on repeated plagiarism- Such Person/ student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note 2: Penalty in case where the degree/credit has already been obtained - If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period recommended by the UAIP and approved by appellate authority. However, the period of abeyance shall not be less than five years.

12.2 Penalties in case of plagiarism in academic and research publications are applicable to Author/s and Co-author/s

I. **Level 0: Similarities up to 10% - Minor similarities, no penalty.**

II. **Level 1: Similarities above 10% to 40% - Shall be asked to withdraw manuscript.**

III. **Level 2: Similarities above 40% to 60%**

- i) Shall be asked to withdraw manuscript.
- ii) Shall be denied a right to one annual increment.
- iii) Shall not be allowed to be a supervisor to any new Master's, Ph.D. Student /Scholar for a period of three years.

IV. **Level 3: Similarities above 60%**

- i) Shall be asked to withdraw manuscript.
- ii) Shall be denied a right to two successive annual increments.
- iii) Shall not be allowed to be a supervisor to any new Master's, Ph.D. Student/Scholar for a period of five years.



Note 1: Penalty on repeated plagiarism – Student/ Person shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In case level 3 offence is repeated then the major disciplinary action shall be initiated as per service rules by the University.

Note 2: Penalty in case where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period recommended by UAIP and approved by appellate authority. However, the period of abeyance shall not be less than five years.

Note 3: University shall create a mechanism so as to ensure that each of the paper publication/thesis/dissertation by the student, faculty, researcher or technical staff of the college/Institute/Units is checked for plagiarism at the time of forwarding/submission.

Note 4: If there is any complaint of plagiarism against the Head of College/Institute /Unit, a suitable action, in line with these regulations, shall be taken by the UAIP.

Note 5: If there is any complaint of plagiarism against the Head of Department and Authorities at the institutional level, a suitable action, in line with these regulations, shall be recommended by the University Academic Integrity Panel (UAIP) and approved by the appellate authority.

Note 6: If there is any complaint of plagiarism against any member of CAIP or UAIP, then such member shall excuse himself / herself from the meeting(s) where his/her case is being discussed/investigated.

13. Removal of Difficulty

University reserves the right to remove difficulty/difficulties in the course of implementations of these Regulations by the appellate authority in consultation with the Academic Council.

Dr. S. V. Upadhye,
D.I. and Dean (Vet.)
(Chairman)

Dr. N.V. Kurkure,
Director of Research,
(Member)

Dr. A.U. Bhikane,
Director of
Extension Education
(Member)

Prof. S.N. Gawande,
University
Librarian,
(Member)

Dr. S. W. Bonde,
Associate Dean,
CoFSc, Nagpur
(Member)

Dr. M.R. Patil,
Associate Dean,
CODT, Udgir
(Member)

Dr. R.S. Walse
Head, DBM, CODT,
Warud
(Member-
Secretary)

Date: 16-03-2022



58